

Artist

Tour Accountant Summary of Expenses - US\$

Week of: _____ to _____

Date	Venue & City	Cash Received

TOTAL CASH FROM VENUES

Float Summary

Balance forward	
Received from venues	
Total expenses	_____
Ending balance	_____

G/L Code	Description	Receipt Amount
	Bus expenses	
	Equipment repair	
	Freight	
	Fuel & Tolls	
	Gratuities	
	Ground transportation	
	Hotels	
	Meals	
	Office Supplies	
	Parking	
	Per diems - band	
	Per diems - crew	
	Postage & Delivery	
	Telephone	
	Other	

TOTAL EXPENSES